



# Tax Time Checklist

## RENTAL PROPERTIES

### INVESTMENT PROPERTY INCOME

#### income

- Statement of the period Property was rented out during the year
- Rental Income - Annual statement from Property Agent (*if engaging services of an Agent*)
- Other Income received from Rental

#### REQUIRED DOCUMENTS

In order to accurately prepare your tax return it is necessary to have all supporting documentation available at your appointment, such as income statements and proof of purchases (receipts or invoices). Here's a list of some of the things you may need to have ready!

#### expenses

- Advertising
- Loan Statement / Interest on Loan
- Cleaning Costs
- Council Rates – *including land tax, & water charges*
- Gardening, Maintenance & Repairs - *certain renovations or improvements can be depreciated*
- Insurance
- Legal & Leasing Costs
- Pest Control
- Property Agent Fees
- ALL other items you may consider to be necessary that are directly related to your current work activities



Any Questions?  
Call us on (08) 9248 8124